

Tasmania University Cricket Club Incorporated

(July 2010)

1. NAME

The name of the Club shall be the Tasmania University Cricket Club Inc.

For media and promotional purposes, the club shall be known as the University Lions or UTAS Cricket.

2. OBJECTS

The objects of the Club shall be to provide and manage the game of cricket within the University in accordance with the Constitution.

3. COMPLIANCE WITH TUU CONSTITUTION

The Club is an affiliated member of the Tasmania University Sports Council in accordance with part 8, section (c) of the Constitution of the University of Tasmania Union and anything in this Constitution or any by-law or resolution of this club or its office bearers which is inconsistent with the Union Constitution or any amendment thereto or special rules there under shall be void and of no effect in so far as it is inconsistent.

4. COLOURS

The colours of the Club shall be gold, red, and black.

5. OFFICE BEARERS

(a) Office bearers shall be elected by the AGM and shall constitute office on election for the ensuing two years.

(b) The following office bearers shall be elected with half elected every second year as follows:

Odd years

Senior Member
President
Secretary
5 Committee Members

Even Years

Patron & Vice-Patrons
Vice-President
Treasurer
5 Committee Members

6. MANAGEMENT

(a) The management of the Club shall be vested in a general committee.

(b) The general committee shall have power to act in all matters not otherwise provided for and may depute all or any of its powers to a sub-committee or sub-committees and shall each season appoint a coaching panel.

(c) The general committee shall consist of the club executive (defined in (d)) and 6-8 committee members.

(d) The club executive shall consist of President, Vice-President, Treasurer and Secretary.

(e) In the event of a casual vacancy in any office the committee may appoint one of its members to the vacant office and the member so appointed may continue in the office up to and including the conclusion of the next Annual general Meeting following the date of his or her appointment.

(f) The general committee shall meet at least once a month during the playing season and, as occasion arises, during the remainder of the year. Any member absent from three consecutive meetings without reasonable excuse shall be deemed to have vacated his office. These meetings are to be called by the President.

(g) The quorum at a general committee meeting shall be five with at least one of the executive present.

(h) The general committee shall, at its first meeting after the AGM, create sub committees, that ensure the efficient management of TUCC, which could include Administration, Facilities, Social and Match. A chairman will be appointed to each sub committee who will report to the general committee as required.

- (i) The general committee shall, at its first meeting after the AGM, make any necessary appointments, from its members, which could include a Sports Council Delegate, a Clubroom Manager, a Player Representative, a Female Player Rep, a Youth Cricket Rep
- (j) General committee meetings can be held via electronic means if required

7. **ROLE OF OFFICE BEARERS**

President – Shall preside over all meetings and exercise a deliberative as well as a casting vote where necessary and be responsible for overseeing all correspondence, the co-ordination of the recruitment of players, ensuring club statistics are updated and co-ordinating production of the annual report.

Vice President – Shall deputise for the President wherever necessary and, in his absence, shall have the same duties and powers.

Secretary – Shall give notice and keep minutes of meetings and generally make effective the decisions of the committee.

Treasurer – Shall take responsibility for the club's financial affairs and co-ordinate the collection and banking of all money, oversee the preparation of the financial report of the club in accordance with the current accounting procedures, be responsible for the collection of subscriptions and other financial aspects as required.

Clubroom Manager – Shall ensure the clubrooms are kept in good order and be responsible for the operation of the bar and kiosk.

Sports Council Delegate – Shall attend all meetings called by the parent body, keep the general committee informed with respect to these meetings and generally be responsible for business between the club and the parent body.

Patron – Shall lend guidance and support to the club and act as a figurehead of the club. The person elected to this position of honour will be a longstanding and respected member of the club who can provide influential support for the club at the University of Tasmania, in the cricket community and in the wider community.

Vice-Patron – Shall lend support to the club and support the Patron in his role. Any person elected to this position will be an avid supporter, longstanding member or former player of the club. In particular, they will lend support with money, effort or endorsement.

Senior Member - Shall lend guidance and support to the club. The person elected to this position will be a longstanding and respected former player who represents the interests of all former players of the club. They shall preside over the election of office bearers at the Annual General Meeting.

Committee Member – Shall attend all general committee meetings called by the President and has voting rights at these meetings. Any person elected to this position may take on specific roles, such as Sports Council Delegate, Clubroom Manager or they may have more general responsibilities.

8. **MEETINGS**

Annual General Meeting – The Annual General Meeting of club members shall be held between 1st May and 15th June each year.

Special General Meeting – Special General Meetings shall be held whenever the general committee directs or on the written request of at least seven financial members of the club, who shall in such, request state the business to be considered at such meetings.

Notice of Meetings – Notice of Annual and Special General Meetings shall be given via several methods which could include relevant University publications, email, posting on the TUCC website, other electronic means, and in the *Mercury* newspaper at least seven days before the scheduled date of the meeting, and such notice shall state the business of the meeting.

Quorum – Twelve financial members shall form a quorum for all Annual and Special General Meetings of the club.

Voting – At all meetings of the club voting shall be by show of hands unless a ballot be demanded by more than three members present and excepting at the election of officers when it shall be by secret ballot. Only financial members shall be entitled to vote.

9. SELECTION OF TEAMS

At the first meeting of the new board a Match Sub Committee will be formed. From this Sub Committee one member will become the Director of Coaching.

The Match Sub Committee will oversee the recruitment of coaches and the ongoing management of performance. Any Club Coach appointment must be approved by the full board. The Match Sub Committee will work with the Club Coach to appoint other coaches as required.

The Match Sub Committee will work with the Club Coach to appoint captains for the coming season.

The Match Sub Committee, in consultation with the Club Coach, will appoint a Selection panel and review the selection policy and communicate that to all players.

10. FINANCE AND FUND RAISING

(a) Funds

The Treasurer, in conjunction with the general committee, shall invest the Club funds in the name of the Club in a financial institution(s). The Treasurer shall maintain bank accounts to allow for effective day to day operations and also longer term investments.

- (i) Except with the authority of the committee, no payment shall be made from the funds of the club's accounts otherwise than by cheque drawn or electronic payment on the club's bank accounts.
- (ii) No cheques shall be drawn, or electronic payments made, on the club's general account except for the payment of expenditure that has been authorised by the committee. Cheques may be drawn on the club's canteen account without authorisation by the committee and the canteen account will also be deemed to include money collected via the canteen and not already banked.
- (iii) All cheques (drawn on the general account and on the canteen account), drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by the Treasurer and countersigned by a signatory. In the Treasurer's absence, all such instruments shall be signed by such other member of the committee, with signatory rights, as the committee may nominate for that purpose, and shall be countersigned by another signatory.
- (iv) Any payment made electronically must be approved by the Committee but can be completed by the Treasurer, or another signatory, if electronic banking allows.

(b) Auditor

- (i) At each annual general meeting of the club, the members present shall appoint an auditor of the club.
- (ii) A person so appointed shall hold office until the annual general meeting next after that at which he/she is appointed and is eligible for re-appointment.
- (iii) If an appointment is not made at an annual general meeting the Committee shall appoint an auditor of the club for the then current financial year of the club.

(c) Audit of Accounts

- (i) Once every financial year, the accounts of the club shall be examined by the auditor.
- (ii) The auditor shall certify as to the correctness of the accounts of the club and shall report thereon to the members present at the annual general meeting.
- (iii) In his report, and in certifying to the accounts, the auditor shall state:
 - (a) whether he has obtained the information required by him;
 - (b) whether, in his opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position of the club according to the information at his disposal and the explanations given to him and as shown by the books of the club; and
 - (c) whether the rules relating to the administration of the funds of the club have been observed.
 - (d) whether TUCC has complied with all Cricket Tasmania (CT) requirements of the Club Charter and will report specifically when anyone is paid more than a level set by CT during the season.

- (iv) The Treasurer of the Club shall cause to be delivered to the auditor a list of all the accounts, books and records of the club.
- (v) The auditor:
 - (a) has a right of access to the accounts, books, records, vouchers and documents of the club;
 - (b) may require from the servants of the club such information and explanations as may be necessary for the performance of his duties as auditor;
 - (c) may employ persons to assist him in investigating the accounts of the club; and
 - (d) may, in relation to the accounts of the club, examine any member of the committee or any servant of the club.
- (d) Fund Raising
 - (i) Subscriptions

The incoming general committee prior to the commencement of the season shall set club subscriptions. The incoming general committee may, at its discretion:

 - (i) Exclude an unfinancial member from eligibility for selection in any roster game;
 - (ii) Refund the subscription of any member not selected for or playing in any match during the season for which it is paid;
 - (iii) Fix a special subscription for a person desiring to become a voting but non-playing member of the club;
 - (iv) Fix a pro-rata subscription for any club member.
 - (ii) Other Fund Raising

The general committee or a nominated sub-committee may undertake additional forms of fund raising.
- (e) Financial Report - The financial report shall consist of:
 - (i) An income and expenditure statement for the year ended 30th April.
 - (ii) A statement of assets and liabilities as at the year ended 30th April.
 - (iii) A summary of Sports Council funding for the year ended 30th April.

11. TROPHIES

- (a) A minimum of two trophies shall be presented each season to each grade team. These shall be for the best batting average and the best bowling average. Additional trophies shall be awarded at the discretion of the Committee.
- (b) The minimum requirements to qualify a player for one of the above trophies shall be as specified by the Tasmanian Cricket Association, as outlined in the Appendix to this constitution, except that in the computation of these averages all finals matches are to be considered. In the event that no player qualifies under the requirements, the general committee shall set the requirements.

12. MISCONDUCT

Any member of the club misconducting or otherwise behaving himself to the detriment of the club may be suspended, expelled or otherwise dealt with by the general committee as it thinks fit, provided always that such person shall have a right of appeal to the Tasmania University Sports Council, at which hearing the aggrieved party shall have a right of audience, and which may finally determine the matter in his absence.

13. CONSTITUTION

No part of this constitution shall be repealed, added to, or in any way altered, nor shall any new part(s) be inserted, except by the consent of two-thirds of the members present at an annual or special general meeting called for that purpose.

14. DISSOLUTION

The Club shall not be dissolved nor shall its name be changed without the approval of two-thirds of the members present at an Annual or Special General Meeting called for that purpose.

15. SEAL OF THE CLUB

- (a) The Seal of the Club shall be in the form of a rubber stamp, inscribed with the name of the Club encircling the word 'Seal';
- (b) The Seal of the Club shall not be affixed to any instrument except by the authority of the committee, and the affixing thereof shall be attested by the signatures either of two members of the committee or of one member of the committee and of the Secretary of the club or such other person as the committee may appoint for that purpose, and that attestation is sufficient for all purposes that the seal was affixed by authority of the committee.
- (c) The Seal shall remain in the custody of the Secretary.

16. HONORARY LIFE MEMBERSHIP

- (a) Any nomination for Honorary Life Membership must be made in writing and forwarded to the President.
- (b) On the recommendation of a sub-committee, made up of two life members and two members of the executive, any committee meeting, Annual General Meeting or Special General Meeting may elect Honorary Life Members for services rendered to the Club.
- (c) The prerequisites for honorary life membership, as outlined in the Appendix to this constitution, are not intended to be absolute and the sub-committee may recommend Honorary Life Membership for nominees with less than the specified prerequisites who have given exceptional service to the Club.
- (d) The presentation of the Honorary Life Membership shall be made at the following Presentation Dinner/End-of-Season Dinner.
- (e) The number of Honorary Life Memberships awarded shall be limited to a maximum of two per year.

Appendix to Constitution

1. PREREQUISITES FOR NOMINATION FOR HONORARY LIFE MEMBERSHIP

- (a) 10 years outstanding service to the club as a player;
- (b) 10 years outstanding service to the club as a committee member or volunteer;
- (c) 15 years combined service as an outstanding player and outstanding committee member or volunteer.

2. PLAYERS' AVERAGES

The names of the players in each grade who have gained the best batting and bowling averages in roster matches and finals matches during the season may be enrolled on the Club's honour boards.

It is a prerequisite that –

- (a) a first grade batsman shall have played six innings and scored a minimum of 300 runs;
- (b) in any other grade a batsman shall have played six innings and scored a minimum of 200 runs;
- (c) a first grade bowler shall have bowled at least 100 overs and taken 20 wickets;
- (d) a second grade bowler shall have bowled at least 90 overs and taken 15 wickets;
- (e) a third grade bowler shall have bowled at least 80 overs and taken 15 wickets;
- (f) an Under 17 bowler shall have bowled at least 70 overs and taken 15 wickets.

The batting and bowling performances of replaced and replacement players shall be recorded separately, with each player's individual performances to be included in the calculations of that individual player's batting and bowling performances in the relevant grade.

3. AWARD REQUIREMENTS FOR BLUES

Full Blue – Any one of the following

- have gained selection in the Tasmanian State team, or
- have aggregated 500 runs in the CT first grade competition in a particular season, or
- have taken 30 wickets in the CT first grade competition in a particular season, or
- have aggregated 300 runs and taken 20 wickets in the CT first grade competition in a particular season, or
- have effected 30 dismissals as a wicketkeeper in the CT first grade competition in a particular season, or
- have aggregated 400 runs in the Kookaburra Cup competition in a particular season, or
- have taken 20 wickets in the Kookaburra Cup competition in a particular season, or
- have aggregated 300 runs and taken 15 wickets in the Kookaburra Cup competition in a particular season, or
- have won the CT Medal in a particular season, or
- have gained selection in the CT Team of the Year in a particular season.

Half Blue – Any one of the following

- have gained selection in the Combined Australian Universities Test XI, or
- have gained selection in the Tasmanian Under 19 team, or
- have gained selection in the Tasmanian Second XI team, or
- have aggregated 300 runs in the CT first grade competition in a particular season, or
- have taken 20 wickets in the CT first grade competition in a particular season, or
- have aggregated 200 runs and taken 15 wickets in the CT first grade competition in a particular season, or
- have effected 20 dismissals as a wicketkeeper in the CT first grade competition in a particular season, or
- have aggregated 300 runs in the Kookaburra Cup competition in a particular season, or
- have taken 15 wickets in the Kookaburra Cup competition in a particular season, or
- have aggregated 200 runs and taken 10 wickets in the Kookaburra Cup competition in a particular season.